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| **The Minutes of the Meeting of the Great Witley and Hillhampton Parish Council**  |
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| **Held at the Great Witley Village Hall on 13th January 2022** |
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| **Present: Chairman**, Cllr P Trow (PT). |
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| **In Attendance:** Clerk, J Evans, Cllrs C Dermietzel (CD), F Chapman (FC), N Drew (ND), and D.Cllr P Cumming (PC). |

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| **1.** | **Apologies:** C Jones (CJ), B Dallow (BD), A Symonds (AS), and C.Cllr D Chambers (DC) |
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| **2.** | **Declarations of Interest:** None. |
| **3.** | **To consider any Application for a dispensation:** None. |
| **4.** | **Minutes:** Approved and signed. |
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| **5.** | **District and County Councillors’ Reports:** District Councillor’s Report: New wards have been proposed. Both Great Witley and Little Witley will go from Woodbury Ward to Baldwin Ward. There will now be a 2 month consultation period before the final decision to change to a 2 member ward.County Councillor’s Report: [..\REPORTS\D Chambers Great Witley Parish Council Report 13th January 2022.docx](../REPORTS/D%20Chambers%20Great%20Witley%20Parish%20Council%20Report%2013th%20January%202022.docx) |
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| **6.** | **Progress reports:** Chairman: * As we had Apologies and were not Quorate for the Co-option vote, this will be put on the next Agenda for the March meeting.
* Responses have been sent in for the petition to continue with virtual meetings.
* ***ACTION***: PT will provide a laminated notice to pin onto the bus shelter reminding people to take home their rubbish.
* An email was received highlighting entertainment opportunities for the village. BD has asked PT and CD to attend the next village hall meeting where this will be passed on and the Queen’s Platinum Celebrations planned for Sunday 5th June 2022 to
* be discussed.

Clerk: * FC suggested that new saplings could be planted along the path by the Stourport Road entrance to Bowen’s Field.
* ***ACTION***: Clerk will order new notice boards for the post office and Hillhampton.
* ***ACTION***: FC will draft a Dark Skies Policy.
1. Village Hall and Quartergreen:
* ***ACTION***: Clerk to write to parishioner who has questioned the works surrounding the badger setts in Bowen’s Field and request that slabs that were removed are replaced.
1. Lengthsman and Footpaths: CJ absent therefore no report received.
2. Neighbourhood Plan: FC reported that the Review is still to be decided upon and we could “wait and see”. PC said that Abberley are finding their Plan useful. It has been helpful with new applications and should stop any changes they don’t want. They used a professional body to prepare the Plan and we were urged to do the same and have it ready by the end of next year. ***ACTION***: Clerk will ask Abberley who they used to produce their Plan. ND said that he thinks it is important to use a Plan to have a voice in the style of any new development.
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| **7.** | **CALC:** All training dates were circulated prior to this meeting. |
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| **8.** | **Planning:** None received. |
| **9.** | **Finance:** All payments, the bank reconciliation and budget comparison were circulated prior to this meeting. After discussion it was decided that as our bank accounts were healthy and in acknowledgement of financial hardships suffered because of COVID, our Precept request would remain the same with no increase. The budget was set. |
| **10.** | **Correspondence for Information:** * A message was received through the website regarding the dog waste problem. ***ACTION*** Clerk will respond explaining we are doing all we can to improve the situation, but the responsibility does fall to the dog owner.
* A date for a working party to take part in the Spring Clean of 2022 is to be set between 25/3 and 10/4.
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| **11.** | **Clerk’s report on Urgent Decisions made under delegation since the last meeting:** None. |
| **12.** | **Councillors’ reports and items for future agenda:** * ***ACTION***: AS to draft a letter to Highways regarding the levels of the new tarmac.
* The Clerk reported an update from BD request for siding out and widening of footpaths. *The budget for this financial year is spoken for and has not yet been allocated for the next financial year's budget.  Repairs are worked out 6-9 months in advance and we are a large County.  Great Witley had the lion’s share of siding out in the County last year.  It was confirmed that their biggest scheme was carried out last year from the School to the junction with the B4197 and then on up to Hillhampton House. Regarding our recent report, photos are being taken this week and should be with Highways by the end of the week.  Work is planned from Chiltern Close up to the 100 House on the left as you walk up the road. It was also pointed out that the state of the pavement on the Stourport Road to Herbert Banks was not good.  Highways will send someone out to take a look, but this pavement may be beyond siding out!  It was pointed out that there really is no money for everything that is needed.*
* BD’s request for a new flag pole will be included on next month’s Agenda.
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| **13.** | **Date of next meeting:** It was agreed by a show of hands that the next meeting will be at Great Witley Village Hall at 7.30pm on Thursday 10th March 2022. |
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| The meeting was adjourned for **Public Question Time**, notes of which are appended to these minutes. |
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| The meeting closed at 8.45 pm |
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| Signed …………………………………….. Date …………………………………….. |
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|  | Chairman |

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| **Notes of Public Question Time**  |
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| 4 Members of the public were in attendance and raised the following concerns during Public Question Time:1. There is a tree on the corner of the link road which is leaning over the road. CD will ask the owner to make this safe.
2. There is a drain towards the Stanford Road end of Home Farm Lane which is blocked with grit. ***ACTION:*** Clerk will report this to the Lengthsman.
3. Severn Trent have not cleared debris away following their works at Fountain Court.
4. There are 12 rotten fence posts from Glendower Way to the tennis court at the back of the school.
5. The Church have asked if we could help to get the roadway drive potholes made good to the Church and Tea Rooms? Angela Snow has a map of who owns which section of the drive. FC said the Church can insist that the road is made good for access under their licence, but it is for the Parochial Church Council to write to the Chancellor’s Office to facilitate this. PT said the Parish Council supports the Churches wishes but cannot provide any public funds for the required works.
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