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| **To Members of Great Witley and Hillhampton Parish Council** |
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| You are duly summoned/required to attend the next meeting of Great Witley and Hillhampton Parish Council to be held at 7.30pm on Wednesday 21st November 2018 at Great Witley Village Parish Hall |
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| **Agenda** |
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| **In Attendance:**  |

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| **1.** | **Apologies:** To receive apologies and to approve reasons for absence. |
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| **2.** | **Declarations of Interest:** |
|  |  | a. | Register of Interests: Councillors are reminded of the need to update their register of interests. |
|  |  | b. | To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.  |
|  |  | c. | To declare any Other Disclosable Interests in items on the agenda and their nature. |
|  |  | d. | Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting. |
| **3.** | **To consider any Application for a dispensation:**  |
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| Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) of the code of conduct, must leave the room for the relevant items. |
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| Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence. |
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| **The meeting will be adjourned for Public Question Time** |
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| The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the parish council on issues on this agenda, or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. The period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. |
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| **4.** | **Minutes:** To consider the approval of the minutes of the last meeting of the council. (attached). [..\..\MINUTES\Minutes 180912 (Frank Chapman).docx](../../MINUTES/Minutes%20180912%20%28Frank%20Chapman%29.docx) |
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| **5.** | **Progress reports:** for information |
|  |  | a. | Clerk (Jo Evans)* Blocked drains on Stourport Road.
* Planning applications – responses required so comments by Parish Council can be made.
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|  |  | b. | Village Hall and Quartergreen (Cllr C Shaw) |
|  |  | c. | Lengthsman (Cllr C Jones)* Road sign request and to discuss radar speed signs
* Lengthsman duties for 2019

and Footpaths (Cllr R Perkins) |
|  |  | d. | Neighbourhood Plan Working Party (Cllr F Chapman) |
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| **6.** | **CALC:** to consider attendance by clerk and councillors at forthcoming training events outlined in the CALC Updates.* 12/12/18 Clerk hopes to attend Clerks gathering
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| **7.** | **District and County Councillors’ Reports:** for information. (Items raised for decision will appear on the agenda for the next meeting.) |
|  |  | a. | DCllr Mr P Cumming |
|  |  | b. | CCllr Mr K Pollock |
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| **8.** | **Planning:** |
|  |  | a. | 18/01579/LB – Worcester Lodge: Supported |
|  |  | b. | 18/01578/HP – Associated with Worcester Lodge: Supported |
|  |  | c. | 18/01060/LB – The Long Barn, Approved |
|  |  | d. | 18/01263/FUL – Hill House Farm, Approved |
|  |  | e. | 18/01264/LB – Associated with Hill House Farm, Approved |
|  |  | f. | 18/00812/HP – Mulberry Cottage, Approved |
|  |  | g. | 18/00901/FUL – 2 Stanford Road, Approved |
|  |  | h. | 18/00900/FUL – 2 Stanford Road, Approved |
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| **9.** | **Finance:** |
|  |  | a. | Paid invoices circulated and approved prior to meeting:* J Evans/Clerk Salary: £394.43
* C Bunn/Lengthsman Salary: £180.00
* G Goodman/mower fuel: £11.21
* J Evans/Website renewal: £58.00
* HMRC/Income Tax: £15.20
* Safelincs Ltd/replacement defibrillator: £988.80
* J Evans/Clerk Salary: £382.69
* HMRC/Income Tax: £17.20
* C Bunn/Lengthsman Salary: £186.00

and remittances received:* MHDC/Precept payment: £5,000.00
* WCC/Lengthsman Scheme: £360.00
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|  |  | b. | Bank reconciliation. |
|  |  | c. | Budget comparison and Precept for 2019 discussions. |
|  |  | d. | Bede Howell quote for tree inspection. |
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| **10.** | **Correspondence for Information:** To note the attached appendix of items which have been circulated or will be available for inspection at the meeting. |
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| **11.** | **Clerk’s report on Urgent Decisions made under delegation since the last meeting:** none. |
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| **12.** | **Councillors’ reports and items for future agenda:** Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise future items for future agendas. |
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| **13.** | **Date of next meeting:** To confirm the date of the next meeting which is scheduled for 9th January 2019.  |
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| Signed ………Jo Evans……………………….. Date …………07/11/18…………….. |
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|  | Jo Evans Clerk to Great Witley and Hillhampton Parish Council |
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