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| **To Members of Great Witley and Hillhampton Parish Council** |
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| You are duly summoned/required to attend the next meeting of Great Witley and Hillhampton Parish Council to be held at 7.30pm on Wednesday 13th September 2017 at Great Witley Village Parish Hall |
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| **Agenda** |
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| **In Attendance:**  |

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| **1.** | **Apologies:** To receive apologies and to approve reasons for absence. |
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| **2.** | **Declarations of Interest:** |
|  |  | a. | Register of Interests: Councillors are reminded of the need to update their register of interests. |
|  |  | b. | To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.  |
|  |  | c. | To declare any Other Disclosable Interests in items on the agenda and their nature. |
|  |  | d. | Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting. |
| **3.** | **To consider any Application for a dispensation:** none received. |
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| Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) of the code of conduct, must leave the room for the relevant items. |
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| Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.***A Presentation by David Manning on the South Worcestershire Rural Communities Programme Their aims being:**** ***Support vulnerable individuals and communities in rural South Worcestershire including older people and the socially isolated***
* ***Implement a model for strong rural communities***
* ***Focus on Building community capacity***
* ***Maximise uptake and impact of existing public, voluntary and community services***
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| **The meeting will be adjourned for Public Question Time** |
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| The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the parish council on issues on this agenda, or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. The period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. |
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| **4.** | **Minutes:** To consider the approval of the minutes of the last meeting of the council. (attached). |
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| **5.** | **Progress reports:** for information |
|  |  | a. | Clerk (Jo Evans)* The Clerk has diarised to contact the Great Witley Primary School next March 2018, to request an up to date report to present at the Annual Parish Meeting in May 2018.
* An acknowledgement has been sent to Mr & Mrs Powell of Glendower Way.
* Bloor Homes, MHDC Planning Dept. and District Councillor Paul Cummings have all been contacted about who is responsible for Glendower Way so investigations can begin in seeking traffic calming measures.
* An email was sent to Tenbury Transport Trust outlining our existing facilities and that their survey has been published on the PC’s websites.
* A report was made regarding the fallen tree and pot holes at Structions Heath and both matters are understood to be resolved.
* WCC have confirmed that signs left behind by Ringway will be removed and that the missing signs to poles in the village will be reinstated.
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|  |  | b. | Village Hall and Quartergreen (Cllr C Shaw)* The Clerk requires a full list of new playground equipment and values to update the Asset Register as required by Grant Thornton in the External Audit.
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|  |  | c. | Lengthsman and Footpaths (Cllr R Perkins)* CS to report back from contacting the Quarterman family regarding assessing the trees in boggy ground in Bowens Field.
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|  |  | d. | Neighbourhood Plan Working Party (Cllr F Chapman) |
|  |  | e. | Speeding concerns in Glendower Way (Cllr F Chapman) |
|  |  | f. | VeloBirmingham update (Cllr F Chapman) |
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| **6.** | **CALC:** to consider attendance by clerk and councillors at forthcoming training events outlined in the CALC Updates. |
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| **7.** | **District and County Councillors’ Reports:** for information. (Items raised for decision will appear on the agenda for the next meeting.) |
|  |  | a. | DCllr Mr P Cumming |
|  |  | b. | CCllr Mr K Pollock |
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| **8.** | **Planning:** |
|  |  | a. | 17/01041/HP response still outstanding. Waiting for comments from CD. |
|  |  | b. | 15/01173/OUT – 12 affordable dwellings, land off Stourport Road. Update from Cllr F Chapman after attending planning meeting with inspectors. |
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| **9.** | **Finance:**  |
|  |  | a. | Bank reconciliation and budget comparison to the end of August supplied for circulation |
|  |  | b. | Finance Committee to report on updating Bank Mandate |
|  |  | c. | Invoices paid: * Lengthsman worksheet August - £222.00
* Clerk invoice August - £308.05
* HMRC Tax August - £77.00
* J Goodman for Bowens field maintenance - £109.05
* Clerk expenses for printer ink – 40.15
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|  |  | d. |  |
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| **10.** | **Correspondence for Information:** To note the attached appendix of items which have been circulated or will be available for inspection at the meeting. |
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| **14.** | **Clerk’s report on Urgent Decisions made under delegation since the last meeting:** none. |
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| **15.** | **Councillors’ reports and items for future agenda:** Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise future items for future agendas.* To confirm May 2018 date for the Annual Parish Meeting to coincide with Charlie’s Bar on a Thursday evening. Possible date suggestion 17/5/18.
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| **16.** | **Date of next meeting:** To confirm the date of the next meeting which is scheduled for 8th November 2017. |
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| Signed ………Jo Evans……………………….. Date …………06/09/17…………….. |
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|  | Jo Evans Clerk to Great Witley and Hillhampton Parish Council |
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